



## Heritage Early Childhood Centre Management Committee

### Agenda – February 2023

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The February 2023 meeting of the Heritage Early Childhood Centre Management Committee will be held at 5.00pm on Tuesday 14 February 2023, in person and via Zoom (<https://anu.zoom.us/j/84718598372?pwd=K3RYdGx2YUhyN3BHQmVwclNsODZtdz09>).

#### **Item 1: Apologies and announcements**

To be received.

*Recommendation: That the Committee note the apologies and announcements*

#### **Item 2: Approval of Minutes**

*Recommendation: That the Committee approve the minutes of the November 2022 and December 2022 HECC Management Committee meetings.*

#### **Item 3: Director's report**

To be received at the meeting.

*Recommendation: That the Committee note the Director's report.*

#### **Item 4: Chairperson's report**

To be received at the meeting.

*Recommendation: That the committee note the Chairperson's report.*

#### **Item 5: Director's Performance Review**

*Recommendation: That the Committee note the update on the Directors annual performance review.*

#### **Item 6: Review of 2023 Financials**

*Recommendation: That the Committee note the discussion on the 2023 financials.*

#### **Item 7: Capital Planning**

*Recommendation: that the Committee note the discussion on capital planning.*

## **Item 8: Policy Items**

*Recommendation: That the Committee discuss and approve policy items as required.*

## **Item 9: Staff Representative Report**

To be received at the meeting.

*Recommendation: That the Committee note the report.*

## **Item 10: WHS Report**

To be received at the meeting.

*Recommendation: That the Committee note the WHS report.*

## **Item 11: Grants Officer Report**

To be received at the meeting.

*Recommendation: That the Committee note the report.*

## **Item 12: Other Business**

For members to raise and discuss any other matters.

## **Next meeting:**

The next meeting will be held at 5.00pm on Tuesday 14 March 2023.