



## Heritage Early Childhood Centre Management Committee

### Agenda – July 2023

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The July 2023 meeting of the Heritage Early Childhood Centre Management Committee will be held at 5.00pm on Tuesday 18 July 2023, in person and via Zoom (<https://anu.zoom.us/j/84718598372?pwd=K3RYdGx2YUhyN3BHQmVwclNsODZtdz09>).

#### **Item 1: Acknowledgement of Country**

“We acknowledge and celebrate the First Australians on whose traditional lands we meet and pay our respect to the elders past and present.”<sup>1</sup>

#### **Item 2: Introductions, apologies, and announcements.**

For members to introduce themselves, note any apologies and announcements.

#### **Item 3: Approval of minutes**

*Recommendation: That the Committee approve the minutes of the June 2023 HECC Management Committee meeting.*

#### **Item 4: Actions from previous meeting**

To review action from minutes of previous meeting, highlighted in yellow in Minutes document.  
*Recommendation: That the Committee note the actions as completed or pending.*

#### **Item 5: Director’s report**

To be received at the meeting.  
*Recommendation: That the Committee note the Director’s report.*

#### **Item 6: Chairperson’s report**

To be received at the meeting.  
*Recommendation: That the committee note the Chairperson’s report.*

#### **Item 7: Treasurer’s report**

To be received at the meeting and financial statements to be received prior to the meeting, if possible.  
*Recommendation: That the committee note the Treasurer’s report.*

#### **Item 8: Policy Items**

*Recommendation: That the Committee discuss and approve policy items as required.*

#### **Item 9: Staff Representative’s Report**

To be received at the meeting.  
*Recommendation: That the Committee note the report.*

#### **Item 10: WHS Report**

To be received at the meeting.  
*Recommendation: That the Committee note the WHS report.*

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<sup>1</sup> <https://services.anu.edu.au/human-resources/respect-inclusion/anu-acknowledgment-of-country>

**Item 11: Grants Officer's Report**

To be received at the meeting.

*Recommendation: That the Committee note the report.*

**Item 12: Public Officer's Report**

To be received at the meeting.

*Recommendation: That the Committee note the report.*

**Item 12: Other Business**

For members to raise and discuss any other matters.

**Next meeting:**

The next meeting will be held at 5.00pm on Tuesday 8 August 2023.