|  |  |
| --- | --- |
| **25**heritage logo | **Heritage Early Childhood Centre Management Committee****Agenda – May 2023** |

The May 2023 meeting of the Heritage Early Childhood Centre Management Committee will be held at 5.00pm on Tuesday 9 May 2023, in person and via Zoom ([*https://anu.zoom.us/j/84718598372?pwd=K3RYdGx2YUhyN3BHQmVwclNsODZtdz09*](https://anu.zoom.us/j/84718598372?pwd=K3RYdGx2YUhyN3BHQmVwclNsODZtdz09)).

|  |
| --- |
| **Item 1: Acknowledgement of Country**“We acknowledge and celebrate the First Australians on whose traditional lands we meet and pay our respect to the elders past and present.”[[1]](#footnote-1) |
| **Item 2: Introductions, apologies, and announcements.**For members to introduce themselves, note any apologies and announcements. |
| **Item 3: Approval of minutes***Recommendation: That the Committee approve the minutes of the April 2023 HECC Management Committee meeting.* |
| **Item 4: Actions from previous meeting**To review action from minutes of previous meeting.*Recommendation: That the Committee note the actions as completed or pending.*  |
| **Item 5: Director’s report**To be received at the meeting.*Recommendation: That the Committee note the Director’s report.* |
| **Item 6: Chairperson’s report**To be received at the meeting.*Recommendation: That the committee note the Chairperson’s report.* |
| **Item 7: Treasurer’s report** To be received at the meeting and financial statements to be received prior to the meeting, if possible.*Recommendation: That the committee note the Treasurer’s report.* |
| **Item 8: Policy Items***Recommendation: That the Committee discuss and approve policy items as required.*  |
| **Item 9: Staff Representative’s Report**To be received at the meeting.*Recommendation: That the Committee note the report.* |
| **Item 10: WHS Report**To be received at the meeting. *Recommendation: That the Committee note the WHS report.* |
| **Item 11:** **Grants Officer’s Report**To be received at the meeting.*Recommendation: That the Committee note the report.***Item 12:** **Public Officer’s Report**To be received at the meeting.*Recommendation: That the Committee note the report.* |
| **Item 12: Other Business**For members to raise and discuss any other matters. |
| **Next meeting:**The next meeting will be held at 5.00pm on Tuesday 13 June 2023.  |

1. <https://services.anu.edu.au/human-resources/respect-inclusion/anu-acknowledgment-of-country> [↑](#footnote-ref-1)