



Heritage Early Childhood Centre

Annual General Meeting – Minutes of Meeting

The Heritage Early Childhood Centre 2021 Annual General Meeting was held at 5.00pm on Tuesday 13 April 2021.

Present

Fleur de Crespigny (Chair), Suzie Alcorn, Wensheng Aliang, Sebastian Allgeyer, Ryan Bartley, Kieran Denny, Ryan Goss, Carol Holmes, Emily Hurley, Karen Ikin, Adrian Im, Vicki McDonald, Susan O'Reilly, Son Pham, Katie Pickering, Andrew Swan, Sophie Swan, Brendan Taylor, and Nan Zhu.

Item 1: Apologies and announcements

Apologies were received from Adrian Plumb.

Item 2: Chairperson's report

The Chairperson thanked the committee for their efforts in 2020. HECC was very fortunate to have come through such a difficult year in such a positive way. The children had a great year of learning, and there were many improvements to the buildings around the centre. HECC has come through the year in a good financial position as a result of the contributions of parents and government support.

The Chairperson thanked Vicki for all her hard work, and the positive attitude displayed throughout such a difficult year. Families were also thanked for their continued support and commitment to HECC.

Item 3: Auditing of finances

Ross Di Bartolo from PKF Australia undertook the audit of HECC financial records for 2020. Ross advised the meeting that:

- The financial books for HECC were well run; and
- HECC is currently in a strong financial position and has very good reserves with the current assets far outweighing current liabilities.

The meeting approved that PKF Australia be appointed to audit HECC financial records for 2021.

Item 4: Warning register for 2020

No one was placed on the warning list during 2020.

Item 5: Appointment of a new management committee for 2021

Prior to accepting nominations for positions on the HECC management committee for 2021, attendees at the Annual General Meeting (AGM) were reminded that committee members must be able to hold a Working with Vulnerable People (WWVP) card, and not have bankruptcy on their record.

The following position holders were all unanimously appointed to the 2021 HECC Management Committee:

President/Chairperson: Fleur de Crespigny

Deputy Chairperson: Brendan Taylor

Treasurer: Emily Hurley

Deputy Treasurer: Adrian Plumb

Secretary: Suzie Alcorn

Human Resources Officer: Brendan Taylor

Social and Cultural Officer/Fundraising/Grants Officer: Susan O'Reilly

Public Officer: Karen Ikin

Item 6: Other business

There were no items of other business.

The meeting adjourned at 5.30pm.