**Heritage Committee Meeting**

**10 May 2022, 5pm – 6.05pm**

**Attendees:** Fleur de Crespigny, Penny Grewal-Sidhu, Neil Dawson, Vicki McDonald, Katie Pickering, Adrian Plumb, Karen Ikin, Rohan Dayal, Ryan Bartley, Nan Zhu

**Apologies:** Susie Alcorn, Felicity Bramley

**Minutes of previous meetings –** March and April 2022, both approved

**Chair’s report (Fleur)**

Noted it is the first meeting of the new 2022 committee and all new members were welcomed and thanked for their involvement

Introductions: all committee members introduced themselves

Curriculum & Program planning policy

* The committee discussed its role in reviewing this policy. Discussion focused on the policy reflecting the values and ethos of Heritage
* Committee members approved the policy
* Any additional feedback to be sent to Julia over next week

**Director’s report (Vicki)**

* COVID-19 policy – Vicki noted that this needs to be updated to reflect there is no longer a mandate for vaccination of childcare workers.
  + Committee discussed whether or not Heritage should continue making COVID-19 vaccinations mandatory among staff
  + There was general preference for vaccinations to remain mandator, however committee requires advice on legal ramifications (if any – e.g. discrimination) of keeping mandate before a decision can be made
* Vicki noted a number of committee members require updated / new working with vulnerable people cards: Fleur, Adrian, Karen, Nan, Neil, Penny, Rohan (completed at meeting), Ryan.
  + **ACTION** – Committee members to process applications through ACT govt.

**Work Health and Safety (Vicki)**

* Heritage water – looking brown in staff room, but safe to drink. ANU facilities and services are investigating and taking samples. Drinking water in remainder of centre is unaffected. Committee recommended that this flagged for addressing through the centre upgrade

**Treasurer’s report (Adrian)**

* The committee noted that the finance report was sent through just immediately before the meeting and there was not time for a full review of the figures and no YTD figures
* ACTION: Adrian to think about what information he needs, and this may include: occupancy, staffing numbers, financials etc, in order to present a good assessment of Heritage’s financial position at these meetings.

**Staff representative – Katie**

* Noted the previous evening’s event was a great success and Katie particularly acknowledged and thanked Kirsty and Hannah (preschool room)
* Kirsty and Hannah have really benefited from their bush school training and it would be great to have more staff exposed to this training
* Heritage Staff Training day (in July) – Jessica Stains will attend for the full day. Duncan Smith will lead a music and arts showcase

**No other reports were tabled at this meeting.**