

## **Heritage Committee Meeting**

**8 November 2022**

**Present:** Ryan, Karen, Neil, Fleur (Chair and minutes), Vicki, Penny, Felicity, Katie, Adrian

**Apologies:** Suzie Alcorn, Nan Zhu (noted support for bus)

### **Minutes:**

- October 2022 – not tabled, deferred to December meeting

### **Policies**

- Infectious disease policy – approved, noting the 24 hour exclusion period for fever commences following last use of Panadol to lower fever. There must be no fever in the 24 hour period since last use of Panadol.
- Late arrival policy – reviewed by Neil. He noted minimal changes, and that charges applied from 1 minute after heritage closure are not intended to be a cost recovery, but rather a deterrent. Committee approved policy.

### **Director's report**

- Heritage continues to have some issues with parents sending sick children. One family in particular. Vicki will meet with family and discuss. If the problem persists it will be escalated to the Committee.
- Childcare liaison meeting at ANU 15 November. Main topic of discussion will be the centre refurbishments. May also discuss fox problem.
- Occupational health and safety: some discussion with the ANU in relation to rain and tree height / safety. The committee noted that the ANU checks the trees every 4 months.
- Environment Centre – lease has expired. There is a petition to keep the centre open.
- Christmas party – 10 December. The party will be more inclusive this year. There will be no santa giving presents, but santa will attend.

### **Purchase of bus – discussion lead by Adrian**

- The committee considered a proposal that Heritage purchases a bus, which will enable preschoolers to be taken on local excursions in line with the educational program and staff to travel in groups to training. The discussion noted the following points:
  - Work on policies to support the use of the bus are vital and are underway, building on existing policies for bus trips
  - Electric buses have been considered, but they are more expensive and there are limited charging spots at the ANU

- Ordinary 12 seater bus is about \$70k, does not require a special license and will enable management of staff ratios on trips
- Centre has enough cash reserves to purchase bus – financial issues are negligible
- Survey of families regarding the bus was positive. Main concerns were from families of younger children, but the committee noted that these will not be taken on trips.
- The management committee endorsed the recommendations of the Heritage bus proposal paper, noting that the committee will still formally approved the purchase of the bus once quotes are obtained. All present endorsed the proposal, noting Adrian abstained as he was significantly involved in preparing the proposal.

#### **Other business**

- Adrian noted that there was nothing of concern in the monthly finance report. There was a small profit for the month
- Adrian, Neil and Fleur will prepare a paper on the 2023 budget for discussion at the next meeting
- There remains no engagement from the union regarding new EA negotiations