



Heritage Early Childhood Centre Management Committee

Agenda – July 2021

The July 2021 meeting of the Heritage Early Childhood Centre Management Committee will be held at 5.00pm on Tuesday 13 July 2021, in person.

Item 1: Apologies and announcements

To be received.

Recommendation: That the Committee note the apologies and announcements

Item 2: Approval of Minutes

Recommendation: That the committee approve the minutes of the June 2021 HECC Management Committee meeting.

Item 3: Policy items

Recommendation: That the Committee approve:

- *the proposed revisions to the Creating Inclusion and Equity Policy;*
- *the proposed revisions to the Supervision Policy; and*
- *the new Water Safety Policy.*

Item 4: Director's report

To be received at the meeting.

Recommendation: That the Committee note the Director's report

Item 5: Workplace health and safety report

To be received at the meeting.

Recommendation: That the Committee note the Workplace health and safety report

Item 6: Chairperson's report

To be received at the meeting.

Recommendation: That the Committee note the Chairperson's report

Item 7: Treasurer's report

To be received at the meeting.

Recommendation: That the Committee note the Treasurer's report

Item 8: Public Officer's report

To be received at the meeting.

Recommendation: That the Committee note the Public Officer's report

Item 9: Grants Officer's report

To be received at the meeting.

Recommendation: That the Committee note the Grants Officer's report

Item 10: Staff Representative report

To be received at the meeting.

Recommendation: That the Committee note the Staff Representative's report

Item 11: Fundraising/Social and Cultural report

To be received at the meeting.

Recommendation: That the Committee note the Fundraising/Social and Cultural report

Item 12: Other Business

For members to raise and discuss any other matters.

Next meeting:

The next meeting will be held at 5.00pm on Tuesday 10 August 2021.